

TIME	ACTIVITY	JCI MEMBER	SPIELS	NOTES
6PM	DINNER	MC	<p>JCI Members and delegates, friends, ladies and gentlemen, a pleasant evening to all of you. Welcome to the ___th Induction and Turnover Ceremonies of JCI _____.</p> <p>Dinner is already being served, and guests may now proceed to the buffet stations.</p> <p>While you are enjoying the sumptuous dinner prepared by JCI &lt;chapter&gt;, let us now proceed to the presentation of the 2016 Leadership Excellence Awards.</p> <p>May we now call on JCI _____ Outgoing President _____ and 2016 Secretary _____ to hand out the Leadership Excellence Awards.</p>	<p>The Master of Ceremonies or MC should be a JCI Member.</p> <p>Dinner can be served prior to the start of the program to save time.</p> <p>Awards given to the LO by the outgoing president may be given at this time to shorten the program.</p>
	PRESIDENTIAL AWARDS	2016 LO SECRETARY	<p>The Leadership Excellence Awards are being given to outstanding JCI _____ Members for the year 2016 that have showed unparalleled dedication to the tenets of the JCI and contributed immensely to the success of the chapter in 2016.</p> <p>As I call your name, please come up front to receiver your reward.</p> <p><i>Mention all the recipients to go on stage.</i></p>	Members may be advised before the Presidential Awards to gather at the side of the stage to save time.
		MC	Let us give all our awardees a warm round of applause.	
	NATIONAL ANTHEM JCI VALUES, PRAYER, MISSION	MC	<p>Ladies and gentlemen, we hope that you enjoyed the dinner we have prepared for you.</p> <p>Before we officially begin, let us all rise for the Philippine National Anthem.</p> <p><i>National Anthem</i></p> <p>Please remain standing as we recite the JCI Values, Prayer and Mission to be led by _____.</p> <p><i>Values, Prayer, Mision</i></p>	A member who has already memorized the Values, Prayer, Mission and Vision to be assigned to lead.
	CALL TO ORDER	MC	To formally open the program tonight, let us all welcome President _____ to call this ___th Induction and Turnover Ceremonies to order.	
		2016 PRESIDENT	<p>By the power vested in me as President of JCI _____, I hereby call this ___ Induction and Turnover Ceremonies to order.</p> <p><i>2016 President bangs the gavel ONCE</i></p>	

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7PM	ACKNOWLEDGEMNT OF GUESTS	MC	<p>Ladies and Gentlemen, welcome to _____ City, I am (MC states his/her name), your host for tonight!</p> <p>We are truly honored with your presence here tonight, and let me say that all the officers, members, and even the baby JCI Members of our chapter have worked very hard to ensure the success of tonight's event.</p> <p>Let us not waste a moment longer, to get the program started, may we call on JCI Member _____, for the Acknowledgment of Guests and Visiting JCI Chapters.</p> <p><i>Senior JCI Members acknowledges dignitaries present</i></p>	<p>Do not acknowledge guests as they arrive as this will disrupt the flow of the program.</p> <p>Proper pronunciation of the guest names is very important. If you are not sure, make sure to ask.</p> <p>Also make sure that the names are written legibly on the attendance sheet.</p> <p>The NP need not be acknowledged. He or she may be acknowledged as: "Our Guest of Honor &amp; Speaker, who shall be properly introduced later.</p>
	WELCOME ADDRESS	MC	<p>To formally welcome us to the Province/City/Municipality of _____, may we call on our visionary and hardworking Governor/Mayor, the Honorable _____!</p> <p><i>Local executive delivers his/her welcome address</i></p> <p>Thank you sir/maam for welcoming our guests and dignitaries to tonight's event. Let us all give Governor/Mayor _____ another round of applause.</p> <p>Kindly stay on the stage sir as we call on our President _____ and Secretary General _____ to award our plaque of appreciation.</p> <p><i>Plaque of Appreciation is awarded to the local executive MC reads citation of the plaque of appreciation as it is being awarded</i></p>	<p>Proper pronunciation of the guest names is very important. If you are not sure, make sure to ask.</p> <p>Also make sure that the names are written legibly on the attendance sheet.</p>
	OUTGOING PRESIDENT VALEDICTORY ADDRESS	MC	<p>The year 2016 has been a wonderful year for JCI _____. Let us all look back on the highlights over the past 12 months.</p> <p><i>Show audio visual presentation (OPTIONAL)</i></p> <p>The overwhelming success of JCI _____ would not be possible without a great steward that led the chapter to greater heights. Without further ado, I am now giving the floor to 2016 President of JCI _____, _____.</p> <p><i>Outgoing President delivers his/ her speech</i></p>	
	INTRODUCTION OF 2017 BOARD OF DIRECTORS	MC	<p>Thank you President _____ for that meaningful message.</p> <p>Now, ladies and gentlemen, I am honored to present to you the 2017 Incoming Board Members of JCI _____.</p> <p><i>Incoming officers will be called one by one by the MC. Practice blocking.</i></p>	<p>Prior to this part of the program, the incoming officers should have already assembled themselves to be introduced.</p> <p>Check/practice your blocking during charging and induction.</p>

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8PM	CHARGING OF OFFICERS	MC	To conduct the charging of the officers, may I call on 2017 Regional Vice President for <Region>, JCI Member _____, and to induct the 2017 officers of JCI _____, may we call on Metro Area's Vice President, JCI Senator Ruth Elizabeth Talag.	The RVP is tasked to charge, and the AVP is tasked to induct. This is an absolute rule.  If the RVP is absent, the AVP shall decide who shall charge (preferably a Past RVP from the same region).
		RVP	OATH OF OFFICE SCRIPT: The office to which you have been elected is one of dignity and importance. In accepting this office you undertake a responsibility, which is not to be assumed lightly nor carelessly discharge. You are charged with the duties of seriously and resolutely furthering the objectives of the JCI Philippines and of the Junior Chamber International Philippines.  With the Constitution and By-Laws and Policy Manual as your guide, you must be ever ready to exercise the functions of the office with which you are entrusted.  Further, you are charged with governing this organization according to the laws of democracy, under which laws every man who wishes to speak shall be heard, toward the end that in every matter considered, the best opinion shall prevail through the expressed will of the majority, and the best course of action followed.	If the AVP is absent, the next highest officer present (usually the NP) shall decide who shall induct (preferably a Past AVP from the same area).
	INDUCTION OF OFFICERS	AVP	INDUCTION SCRIPT:  I (state your name) do solemnly swear that I will faithfully execute the office of (state your position) of JCI (state your chapter) and will, to the best of my ability, serve as a living example of this organization's philosophy and belief and will uphold and enforce the constitution of this organization at all times because I believe....  That faith in GOD gives meaning and purpose to human life; That the brotherhood of man transcends the sovereignty of nations; That economic justice can best be won by free men through free enterprise; That government should be of laws rather than of men; That earth's great treasure lies in human personality; And that service to humanity is the best work of life.	2017 Board of Directors to memorize the JCI Values
		MC	As we proceed to the ceremonial and symbolic part of the program, the turn-over of the gavel and medallion, we would like to ask Incoming President of JCI _____, _____ to stay on stage.  May I invite all the Past Presidents of JCI _____ headed by Immediate Past President _____ to come up on stage and join Pres _____  <i>Past Presidents in attendance to join IPP and President to stand as witnesses</i>	The past presidents must already be assembled prior to this part of the program.

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	TURNOVER OF GAVEL AND MEDALLION	OUTGOING PRESIDENT AND INCOMING PRESIDENT	<p>TURNOVER SPIELS</p> <p>I, _____, President of JCI _____ for the year ____, do hereby turnover this gavel to you. It is a symbol of authority. Wield it unflinchingly but righteously; with courage and with humility, with determination but with compassion and understanding, and as you accept this gavel and the authority that goes with it, may God help you with all your undertakings.</p> <p><i>Outgoing president bangs the gavel ONCE.</i>  <i>Outgoing President then hands the gavel to Incoming President who receives the same</i></p> <p>I, _____, President of JCI _____ for the year ____, do hereby accept this gavel, symbol of authority, with the JCI tenets expressed in the JCI Values as my guide and with the blessings of the almighty. It is my covenant to wield this gavel unflinchingly but righteously; with courage but with humility and finally with determination but with compassion and undertakings. So be it.</p> <p><i>Incoming president bangs the gavel 3X, slowly and deliberately</i></p> <p><i>Past Presidents now turnover medallion from the outgoing to the incoming president</i></p>	<p>Assign 2 people who will hold the microphones for 2016 President and 2017 President.</p> <p>Mic holders should not block the President.</p>
	INCOMING PRESIDENT INAUGURAL SPEECH	MC	<p>Thank you to all the past presidents of JCI _____.</p> <p>Let us give them another round of applause. You may now take your seats. Before we move on, we are privileged to present to you a short video presentation of our newly-inducted president.</p> <p><i>Show audio visual presentation (OPTIONAL)</i></p> <p>Now it is my honor and privilege to introduce to you the man/ woman of the hour, to deliver his inaugural speech, the newly inducted president, JCI Member _____!</p> <p><i>Incoming President delivers his/ her speech</i></p> <p>Thank you President _____ for that message. We assure you that we will be here to support you all the way. Let us give President _____ another round of applause please.</p>	
		MC	<p>Now, may we call on JCI Member _____ to introduce our Keynote Speaker.</p>	<p>The Keynote Speaker is a dignitary invited to speak other than the Guest of Honor &amp; Speaker. The Keynote Speaker may or may not be a JCI Member.</p>
		JCI MEMBER	<p>Our Keynote Speaker tonight needs no introduction.....</p> <p><i>Give brief background on Keynote Speaker</i></p> <p><i>Keynote Speaker delivers his/her speech</i></p>	<p>Having a Keynote Speaker in your induction is optional, while the Guest of Honor &amp; Speaker is not.</p>

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9PM	KEYNOTE ADDRESS	MC	<p>Thank you sir/maam for that inspiring message. Let us give our keynote speaker another round of applause.</p> <p>Kindly stay on the stage sir/maam, as we call on President _____ and Secretary General _____ to award our plaque of appreciation.</p> <p><i>Plaque of Appreciation is awarded to the Keynote Speaker</i>  <i>MC reads citation of plaque of appreciation while being awarded</i></p>	This is optional. Instead of a plaque of appreciation, a token gift may be given.
	INDUCTION OF BABY JAYCEES	MC	<p>The members are the lifeblood of any organization. And JCI is no different.</p> <p>To ensure that the JCI continues to be a meaningful and positive force in our community, we are proud to present to you tonight the future of JCI _____.</p> <p><i>Read each name of the baby jaycees and they will come onstage at the same time</i></p> <p>May we call on President _____ for the induction of our baby jaycees.</p> <p><i>President inducts the baby jaycees</i></p>	This part is OPTIONAL during inductions. This can be done during GMMs.
		2017 PRESIDENT	<p>Please raise your right hand, face the members, and repeat after me:</p> <p>"I, (state your name), realizing the significance and importance of favorable consideration of my application as Baby JCI Member of JCI _____, do solemnly swear to be a living example of this organization's philosophy, belief and creed, and will enforce and uphold the constitution and by-laws of JCI _____, the JCI Philippines, and the Junior Chamber International."            Congratulations!</p>	
	GUEST OF HONOR AND SPEAKER	MC	<p>At this point, we would like to hear some inspirational words from our National President. May we invite JCI _____ on stage to introduce our Guest of Honor.</p> <p><i>Member reads NP's introduction</i></p> <p>Ladies and gentlemen, without further adieu, let us welcome our 2017 National President, JCI Senator Hegem Furigay (name should be properly pronounced).</p>	<p>The Guest of Honor &amp; Speaker is always reserved for the National President.</p> <p>The Introduction of the NP usually follows a standard format. Make sure to get a copy of the introduction from the JCIP Headquarters or NSG</p>
			<p>Thank you NP _____ for that wonderful message. May we call on President _____ back to present the Plaque of Appreciation to our Guest of Honor and Speaker, National President JCI Senator _____.</p> <p><i>President awards plaque of appreciation to the NP</i>  <i>Read citation while being awarded</i></p>	This is optional. Instead of a plaque of appreciation, a token gift may be given.

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10PM	ACKNOWLEDGEMNT OF GUESTS	MC	<p>Before we proceed with the program, we would like to recognize the presence of the following guests...</p> <p><i>MC acknowledges the guests who were not mentioned at the beginning of the program.</i></p> <p>We thank you for being with us tonight!</p>	<p>It is not good practice to acknowledge guests as they arrive as this will disrupt the flow of the program.</p> <p>Acknowledge guests only twice during the program - once at the start, and once before the end of the program.</p>
	CLOSING REMARKS	MC	<p>We have reached the end of our event. But to formally close this occasion, I would like to call on stage JCI _____ for the closing remarks.</p>	<p>This is usually the EVP, the potential incoming president, or the induction executive chairman.</p>
		JCI MEMBER	<p>Thank you. Let us all give our magnificent host a warm round of applause for a job well done.</p> <p><i>JCI member gives his speech</i></p> <p>It is my honor and privilege to move that the JCI _____ Induction and Turnover Ceremonies adjourned!</p>	<p>The closing remarks can be different from this and may be left to the discretion of the speaker. This serves only as a guide.</p>
		2017 PRESIDENT	<p>Any second?</p> <p><i>All the JCI _____ Members will shout: "second!"</i></p> <p>By the power vested in me as President of JCI _____, I now call this ____ Induction and turnover ceremonies adjourned!</p> <p><i>President bangs the gavel once</i> <i>Music/band starts playing immediately</i></p>	<p>For greater effect, the band/DJ/music should start playing immediately after the event is adjourned.</p>
	PHOTO OPPORTUNITY	MC	<p>May we call on stage the LOs to come on stage for the photo opp.</p> <p><i>MC calls LOs one by one</i></p>	