



CIRCULAR

December 28, 2016

TO : 2017 NATIONAL BOARD & 2017 LO PRESIDENTS
FROM : OFFICE OF THE 2017 NATIONAL SECRETARY GENERAL
RE : ADMINISTRATION REQUIREMENTS/REPORTS DEADLINE FOR 2017

JCIP2017-4-001

Merry Christmas and a Happy New Year!

As we move forward to next year, we want to completely maximize the use of our online system and at the same time, lessen our effects to the environment by sending less hard copies to JCIP anymore.

In line with our move, we have moved the deadline of below administrative requirements/reports from December 31, 2016 to March 31, 2017.

1. President's Resume w/ ID picture

Send scanned copy via Email to Ms. Naysa Martinez of JCIP (naysa888@yahoo.com) and copy to me, NSG Mark David (jcimarkdavid@gmail.com).

Please make sure that signature can be easily recognized.

2. Local Membership List

Please update/create your membership list via jci.org.ph. You may only approve members depending on how much members you have paid with JCIP.

3. Adoption of the JCI Theme "Better" and NOM Tagline "Strength in Unity"

But please take note below administrative requirements/reports due by January 15, 2017.

1. Registration of the 2017 LO President to jci.cc

2. Registration of the 2017 LO President to jci.org.ph

3. Plan of Action & Budget

Please send via Email to Ms. Naysa Martinez of JCIP (naysa888@yahoo.com) and copy to me, NSG Mark David (jcimarkdavid@gmail.com).

4. LO Training Plan of Action

Please send via Email to NTD Aira Pimintel (afpimentel_alai@yahoo.com) with copy to Ms. Naysa Martinez of JCIP (naysa888@yahoo.com) and to me, NSG Mark David (jcimarkdavid@gmail.com).

5. Appointment of your Local Training Director

Please send via Email to NTD Aira Pimintel (afpimentel_alai@yahoo.com) with copy to Ms. Naysa Martinez of JCIP (naysa888@yahoo.com) and to me, NSG Mark David (jcimarkdavid@gmail.com).

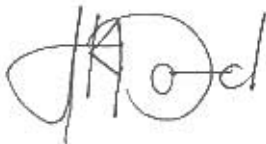
For any questions, please feel free to contact JCI Philippines secretariat and myself with below contact details:

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Email add. (NSG): jcimarkdavid@gmail.com

Mobile no. (JCIP): +63917-5609864 / +63922-821-1110
Telefax (JCIP): +632-374-4138
Website (JCIP): www.jci.org.ph
Address (JCIP): #14, Don A. Roces Avenue, Quezon City, Philippines 1103

We look forward to be working with you all in creating positive change in 2017!

Prepared by:



MARK JOSEPH N. DAVID
2017 National Secretary General

Noted by:



HEGEM C. FURIGAY
2017 National President